



**Annual General Meeting  
21<sup>st</sup> July 2020  
MINUTES**

<b>Names of those present</b>	<b>Organisation/ position</b>	<b>Voting</b>
Humphrey Crick	CCF Chair, Natural England	Y
Judith Schleicher	CCF Vice Chair	
Roger Mitchell	CCF Treasurer - Royal Society of Biology; Amphibian & Reptile Conservation; ARC Ecological Services; Natural Cambridgeshire.	Y
David Noble	CCF Membership Officer - BTO	Y
Amy Burden	The Biodiversity Consultancy	Y
Barbara de Waard	Biodiversity Business	Y
David Allen	IUCN	Y
Edward Darling	Redlist Revival	Y
Faye Vogely	BTO	
Helen Dye	Individual Member	
Hilary Conlan	Individual Member	
Hugo Rainey	WCS	Y
Jeremy Lindsell	A Rocha	Y
Jess Betts	FFI	Y
Julia Grosse	CCF/CCI Public engagement coordinator	
Julia Mackenzie	ARU	Y
Keith Virgo	Tropical Agriculture Association	Y
Kit Stoner	Bat Conservation Trust, WICL	Y
Lucas Ruzowizky	Citizen Zoo	Y
Molly Robertson	UNEP-WCMC	Y
Nigel Cooper	Diocese of Ely	Y
Pete Carey	Dept. Plant Sciences	Y
Peter Pilbeam	Cambridgeshire Mammal Society	Y
Rebecca Willers	Shepreth Wildlife Park	Y
Rhiannon Niven	RSPB	Y
Sara Calcada	FFI	
Sarah Hyslop	Individual Member	
Sue Collins	Butterfly Conservation Europe	
Sue Wells	Individual Member, CCF Marine Group	

## **1. Welcome and introductions**

Humphrey welcomed everyone and reported on the year's activities including the new website, a successful student match-making event with ARU, and the World Oceans Day on-line event.

1.1 Introductions were made virtually via Zoom chat.

1.2 Apologies were received from: Louise Bacon (Cambridge Bird Club); Alec Christie (Zoology Department); Eresha Fernando (CCF Newsletter moderator); Arnauld Jopling (CPARG); Mark Nokkert (Cams ACRE); Olivia Norfolk (ARU); Thomas Starnes (GIS group); Katy Scholfield, Synchronicity Earth.

## **1. Minutes of last meeting, 4<sup>th</sup> December 2019 (Annex 1)**

2.1 The minutes were proposed by Edward Darling, seconded by Keith Virgo and passed unanimously.

2.2 Matters arising from the minutes: The matter of carbon offsetting for the Rewilding Symposium remains to be settled.

**ACTION:** Amy Cook from Shepreth Wildlife Park is kindly investigating carbon off-setting on behalf of the committee.

## **3. CCF Operational Matters**

David Noble took the chair for this item as the present Chair had to stand down for the election as he was a candidate.

### **3.1 CCF Committee**

Thanks were expressed to Holly Griffin, who has left to take up a new post in Southampton, for all her hard work; and to Humphrey, Roger and Judith for their work in their current roles over the last four years. The present CCF Committee proposed that to provide continuity during the proposed transition of CCF to Charitable Incorporated Organisation (CIO) that the current officers remain on the committee but exchange posts. Edward Darling, Helen Dye, Hilary Conlan and Olivia Norfolk have put forward their names for the remaining vacant officer posts. David Noble continues to serve as Membership Secretary.

Therefore, the following members were proposed to form the new Committee: -

Chair: Roger Mitchell

Vice-chair: Olivia Norfolk

Treasurer: Humphrey Crick

Hon. Secretary: Hilary Conlan

Judith Schleicher, Helen Dye and Edward Darling to take up the tasks of the other available posts.

The proposed membership of the new CCF Committee was put to the vote and passed unanimously. Roger took the chair for the remainder of the meeting.

### 3.2 Treasurer's Report (Annex 2)

Roger reported that CCI currently hold a proportion of CCF funds which are used to pay for CCF's share of the Public Engagement Coordinator post and website.

Lucas Ruzowitzky queried where the funds for carbon off-setting would come from. Roger replied that the current surplus plus future surplus from CCF symposia would be used to cover this.

The accounts were proposed by Edward Darling and seconded by Sue Collins; they were passed unanimously.

### 3.3 Public Engagement Coordinators report (Annex 3)

In addition to the activities reported, CCI are still interested in the proposed joint symposium on Lawton +10; in addition, there has been interest in the Wild East initiative.

**ACTION:** CCF Committee will explore a joint symposium with CCI's Endangered Landscape Programme and also contact Wild East regarding them participating.

Sue Collins proposed a meeting about European/ global biodiversity, restoration & farming strategies e.g. Farm to Fork.

**ACTION:** It was agreed to explore this as a future discussion event.

Sue Wells suggested a locally focused meeting; CCF could provide the 'local' to complement other CCI partners' 'national/international' focus.

Humphrey reported that during the CCI strategy consultation this has been a suggested focus for CCI activity with CCF taking the lead; the new Executive Director Mike Maunder is keen for CCF to perform this function.

**ACTION:** Roger to follow this up with Mike Maunder

More specifically Sue Collins was keen to focus on pollinator recovery; meanwhile Edward Darling has a Collaborative Fund proposal for a project at county level. Judith suggested a CCF discussion on Covid-19 impacts, and David Allen mentioned a red list project on moths which should incorporate input from several members including Butterfly Conservation.

**ACTION:** These suggestions note and will be fed into discussion of future CCF events.

### 3.4 Reports from CCF groups (Annex 4) - These are as in the Annex 4.

### 3.5 Report on communications - This is covered in Annex 3

## 4. Future organisational status (Annex 5)

Roger explained how the membership CIO model suggested in Annex 5 could be adapted to closely replicate the present Governance of CCF. Council would be consulted on the new constitution as part of this process, and the role forward of the five-year strategy.

This was put to a vote and it was agreed unanimously to start the process towards application to the Charity Commission for CIO status for CCF.

**ACTION:** Roger to annotate the Charity Commission's model Association CIO constitution and send out to Reps for Council for comment.

**ACTION:** CCF Committee to review expired 5-year CCF Strategy and put a proposed process to Council to revise and refresh.

## 5. AOB

Rhiannon Niven (RSPB) enquired about CCF's work on inclusion and diversity. It was agreed that as part of becoming a CIO we should develop a policy and statement on diversity and inclusion; member organisations and CCI's policies could help inform this.

**ACTION:** A sub-group would be set up to explore this. [Since the AGM, Hilary Conlan has offered to convene the sub-group.]