



Minutes
CCF COUNCIL MEETING
1 PM, 13th January 2011
UNEP-WCMC 219 Huntingdon Road, Cambridge

- 1) Present: Holly Barclay, Zoology Dept; Peter Herkenrath, UNEP-WCMC and Cambridgeshire Bird Club; Rob Pople, CCF Friend; Roz Almond, CCI & consultant; Val Kapos, Secretary, UNEP-WCMC; Martin Kaonga, A Rocha International, Pamela Abbott, Chair; Rosie Trevelyan, TBA; Richard Phillips, BAS; Peter Pilbeam, Cambridgeshire Mammal Group; Roger Mitchell, NI & ARCT; Matthew Denny, Denny Ecology; Bill Sutherland, Dept of Zoology; Rachel Austin, FFI.
- 2) Apologies: Louise Bacon, Cambridgeshire Bird Club; Toby Gardner, Treasurer; Pete Carey, Deputy Chair; Nigel Cooper, Diocese of Ely; David Noble, BTO; Bill Adams, Department of Geography.
- 3) Minutes of previous meeting: approved
- 4) Matters arising: Formal thanks to Louise Bacon and Mark Ricketts for organising the CCF working party.
- 5) 2011 Symposium: Formal thank you from Council to the Symposium Committee; Keith Virgo, Rebecca Lodge, Liz Campbell, Annabelle Cuttelod and David Allen and to Lisa Harris for bookings and logistical support. 28 feedback forms submitted with largely positive feedback. Overall scores on forms were between Excellent and Good with the new Judge Business School venue receiving high praise. Pamela reported symposium interactive session & circulated notes. Some overlap with CCI shared challenges, agreed an overlap review should be undertaken; can be considered CCF input to current CCI ideas gathering process. Council agreed that in order to communicate CCF work, more time could be given to CCF successes at the beginning of symposia and it was also time to get CCF message out again via representatives. No member logo posters displayed at symposium, Rob Pople to ensure all members supply logo and updated statement. Symposium outcomes to go out separately from newsletter. In future feedback forms to be completed on day as part of the final conference session and a box provided for completed forms.
- 6) Vote of thanks to Val Kapos for the last 6 years as CCF Secretary doing job of 4 people. Her former role to be split 4 ways, and the following people elected: 1 formal Secretary and member of committee (Rachel Austin), Newsletter Editor (Rebecca Lodge), Web Manager (Rob Pople), Social Secretary (Holly Barclay).

- 7) Carbon workshop – held 9th December, purpose to review CCF 2008 offsetting and reduction strategies project. Next step – convene taskforce to take forward and keep momentum going. Future possible meeting of senior managers, facilitated by Mike Rands. Thanks to Roz, Tristan, Terri Young.
- 8) CCF Project proposal – ‘Management and Management Planning’. How to translate and incorporate information and ideas from research, symposia, etc into management plans & practice and link to reporting on management success. Produce tool to evaluate success of local scale management plan implementation. CCF not currently appealing much to hands-on management. Roger Mitchell and Bill Sutherland to put together concept of what a project might look like. Possible seek outside funding from (e.g.) Esmée Fairbairn Trust. Also to bring this idea and progress made to wider audience at the Summer Symposium.
- 9) Roz & Matthew Denny suggested creating consultant network to bring together people, ideas, projects etc, which was well received. Potentially useful not only for consultants but wider conservation community. Roz and Matthew to produce TOR and circulate to meeting attendees.
- 10) Pamela raised possibility of creating a ‘Women in Conservation Peer Circle’ as a means of providing support to women working in conservation in Cambridge. Idea well received and to be further explored.
- 11) Reinvigoration of CCF Marine Group discussed. Rachel to contact interested individuals to identify goals and take forward and Rob Pople to help with revamp of Marine Sub-group page on the CCF website.
- 12) Forthcoming events
 - UNFCCC COP debrief – scheduled for 20th Jan
 - Winter Social will be a ceilidh in late Feb/early March.
 - Cloud forest seminar – 16th March, organised by CUP & Philip Bubb
 - Spring Work Party – planting hedging material in Ely Wildspace now scheduled for Saturday 19 February could be badged as a CCF joint event with Ely Wildspace but people will need to bring their own tools. Pamela to enquire about possibility of spring party for warmer weather. Ideas to PA.
 - Summer symposium will be held before late June at Judge (22nd, 23rd, 24th currently being held) with theme of ‘local’ and ‘practical’ conservation. Could include section around Roger’s Management & Management Planning proposal. Doesn’t exclude international as possible section around local implementation/capacity building. Call for organisers – Peter Herkenrath and Roger Mitchell volunteered; involvement by Nigel Cooper and Philip Bubb suggested
 - Summer social – Richard Gant (Head Gardener of Madingley Hall) has offered to host CCF to run a moth trapping event & tour followed by buffet. Agreed this was a good idea and a date should be sought.
 - Events reminders to be put on front page of website and social media

- 13) CCI developments: CCF would like to play an active part in shaping and contributing to the teaching for the second year of the MPhil course. Ideas to Pamela.
- 14) Constitutional review. Agreed it would be useful to tidy this up to resolve VAT exemption and other minor issues. Peter Carey nominated to take forward constitutional review with help from Peter Pilbeam. Suggest using Charities Commission template to put CCF in position to apply for charity status, whenever this seems appropriate.
- 15) CCF Induction Pack: Idea is a CCF insert to member organisations induction packs. Could be circulated through CCF HR network. Pamela and Val to draft and circulate.
- 16) CCF has been set up as a company on LinkedIn. Still to do: set up as a group. Committee to put themselves as employees, others as group members.
- 17) Financial report - £5000 approx. Agenda point for April meeting – discussion on whether we should spend some money.
- 18) Next meeting April 15th 2011 at FFI at 1pm.